

WRITING A LETTER TO THE EDITOR

CAPITAL GAZETTE

Email your response to capletts@capgaznews.com

No more than 250 words. Include your address and daytime phone number so your letter can be verified if needed. The Capital will not publish more than one letter per person per month.

WASHINGTON POST

Information, requirements and email link [HERE](#)

Tips for Letters to the Editor

Submit your letter quickly – **less than three days** after the appearance of the original article to which you are responding.

Always refer to the original article by title and date.

Keep it concise by only making one point.

Use firsthand experience, but also sound reasoning.